Take 5
To prepare

NHS
East of England
Ambulance Service
NHS Trust

Resilience and specialist
operations team briefing note:

Emergency Planning, Resilience & Response (EPRR) Staff Site

EEAST MAJOR INCIDENT

On every Trust ePCR iPad and PC desktop, and soon to be all EEAST iOS devices, the **EEAST Major Incident** icon has appeared as a quick link to the Emergency Planning, Resilience and Response (EPRR) staff site.

This site is the one-stop-shop for all EEAST staff as a point of information in preparing for, responding to, as well as, reflecting upon critical and major incidents that occur within EEAST.

Due to the nature of some of the content within the site, it has been classified as **OFFICIAL: SENSITIVE** and therefore is only accessible to those staff who are logged in through an NHS connection. The contents must not be copied, downloaded or shared with anyone outside of the Trust.

The opening area of the site is for an **active incident**, where you will find access to the JESIP **M/ETHANE** prompt, NARU **Major Incident Action Cards**, **IOR: Remove, Remove, Remove** aide memoir and a link to the Trust major incident staff information page.

Whilst the JESIP app allows staff to record information against the M/ETHANE (as well as other templates). It is important to remember that initial and subsequent M/ETHANE reports **must be made timely via the Airwave radio** to AOC, the JESIP app can be used as a prompt to complete this. Any digitally created records, created in the JESIP app or other sites should be sent to METHANE@eastamb.nhs.uk for logging against the incident.

The next area of the site is **post incident**, here you will find the current incident **debrief form**, **command competencies logging**, a **HART feedback** form as well as some welfare guidance on **coping following a Major incident**.

The rest of the site is a repository of information maintained by the Resilience and Specialist Operations (RSO) department: from elearning and face-to-face training, news, information about Resilience, Business Continuity, Specialist Operations, contact details for the team as well as, current guidance, learning from previous incidents and all previous Take 5 editions.

To access the site, click the **Major Incident** icon on your iPad or desktop, or click here.

#WeAreEEAST